

TO: KAREN CONARD, CITY MANAGER

FROM: KELLI L. BARNABY, CITY CLERK

RE: ACTIONS TAKEN AT THE PORTSMOUTH CITY COUNCIL MEETING HELD IN THE EILEEN DONDERO FOLEY COUNCIL CHAMBERS ON MONDAY, OCTOBER 21, 2024

PRESENT: MAYOR McEACHERN, ASSISTANT MAYOR KELLEY, COUNCILORS TABOR, COOK, DENTON, BLALOCK, MOREAU AND LOMBARDI

ABSENT: COUNCILOR BAGLEY

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1. Mayor's Award – Laurie Mantegari – Mayor McEachern presented a Mayor's Award to Laurie Mantegari for her attention to the "Everyday Details" that make Portsmouth a better place to live.
2. Proclamation – Movie It or Lose It Day in Portsmouth – Mayor McEachern read the Proclamation from Student Mayor Maxwell Cyr urging members of the community to use and value the outdoor activities we have and work to bring more opportunities forward together.
3. Proclamation – Ristorante Massimo 30<sup>th</sup> Anniversary – Mayor McEachern presented a Proclamation to Massimo Morgia celebrating the 30<sup>th</sup> Anniversary of Ristorante Massimo.
4. Public Comment Session – There were four speakers: Kevin-Shultz (Roadway Hazards); Mary Lou McElwain (Community Policing Facility Presentation); Dick Bagley (Massimo Morgia North End Film); and Esther Kennedy (Sewage).
5. First Reading of Ordinance amendment to Chapter 1, Article V, Purchasing Procedures, Sections 1.500-1.504 to be deleted in its entirety and replaced with a new Article V, retitled Procurement Procedures, inclusive of new Sections 1.500-1.504 – **Voted** to pass first reading and schedule a public hearing and second reading for the November 18, 2024 City Council meeting.
6. Public Hearing/Second reading of Ordinance amendment to Chapter 7, Vehicles, Traffic and Parking, Article X, Towing, Section 7.1004, Towing or Immobilization of Motor Vehicles for Non-Payment of Parking Fines by amending the ordinance to reflect current procedures, delete and revise outdated language, change notice provision and increase fine for violation for removing immobilization device – Held a public hearing. **Voted** to pass second reading of the ordinance. **Voted** to suspend the rules to bring forward third and final reading of the ordinance. **Voted** to pass third and final reading of the ordinance.
7. Public Hearing/Second reading of Ordinance amendment to Chapter 10, Article 6 – Overlay Districts, Section 10.680 – Gateway Neighborhood Overlay District, by Establishing a New Incentive Overlay District Allowing for Higher Density Housing & Gateway Neighborhood Overlay District Update from the Planning Board – **Voted** to suspend the rules to bring forward Item C.1. – Gateway Neighborhood Overlay District Update from the Planning Board. Held a public hearing. **Voted** to pass second reading as amended with the correction of typographical errors and hold third and final reading of the ordinance at the November 18, 2024 City Council meeting.

8. Request for Public Hearing to Repurpose Transmission Main Funds – **Voted** to establish a Public Hearing at the November 18, 2024 City Council meeting for consideration and vote on a resolution authorizing a bond issue and/or notes of up to four million three hundred thousand dollars (\$4,300,000.00) for water system improvements, and rescinding a like amount of funds authorized to be borrowed for the replacement of water transmission mains beneath Little Bay, which is not ready to be undertaken at this time.
9. Request of NH DOT US Route 1 Corridor Improvement Project Work Session – **Voted** to schedule a NH DOT US Route 1 Corridor Improvement Project Work Session on November 18, 2024 at 6:00 p.m.
10. Approval of Memorandum of Agreement for AFSCME 1386A – **Voted** to approve the Memorandum of Agreement between the City and AFSCME 1386A as presented.
11. Request for Public Hearing on ARPA Funding for Climate Action Plan Recommendations, Mobile Library Resources, Community Health Needs Assessment Recommendations and Maplewood Avenue Waterline Upgrades – **Voted** to schedule a public hearing at the November 18, 2023 City Council meeting for the use of ARPA funds for Climate Action Plan Recommendations, Mobile Library Resources, Community Health Needs Assessment Recommendations and Maplewood Avenue Waterline Upgrades.
12. Extension of Ceres Street compactor License – **Voted** that the City Manager be authorized to execute and accept the extension of the Ceres Street Compactor License as presented.
13. Temporary Construction License Agreement for Cedar & Salt, LLC at 439 Lincoln Avenue, Unit 2 – **Voted** that the City Manager be authorized to execute and accept the temporary construction license to encumber the Lincoln Avenue right-of-way that abuts 439 Lincoln Avenue, Unit 2, as requested.
14. Email Correspondence – **Voted** to accept and place on file.
15. Letter from Reverend Ellen Quaadgras, South Church Unitarian Universalist, requesting permission to hold a “Held in One Spirit: An Interfaith Election Day Gathering”, at the African Burying Ground on Tuesday, November 5, 2024 from 7:00 p.m. to 7:30 p.m. – **Voted** to refer to the City Manager with Authority to Act.
16. Appointment to be Considered – Ronald Baisden to the African Burying Ground – The City Council considered the appointment of Ronald Baisden to the African Burying Ground that will be acted upon at the November 18, 2024 City Council meeting.
17. Economic Development Commission Memorandum on City Inspections – No action required.
18. Report to Council on Citizen CIP requests from Council Subcommittee – No action required.
19. City Manager’s Informational Items – No action required.
  - *Draft Community Health Improvement Plan*
  - *Pease Development Authority Board Meeting Update*
  - *Update on Sherburne Property*
  - *Revaluation Update*

20. Adjournment – At 9:25 p.m., **voted** to adjourn the meeting.

Respectfully submitted:

Kelli L. Barnaby, MMC/CNHMC  
City Clerk